



HOSTING ORGANISATION

ROLE AND TASKS

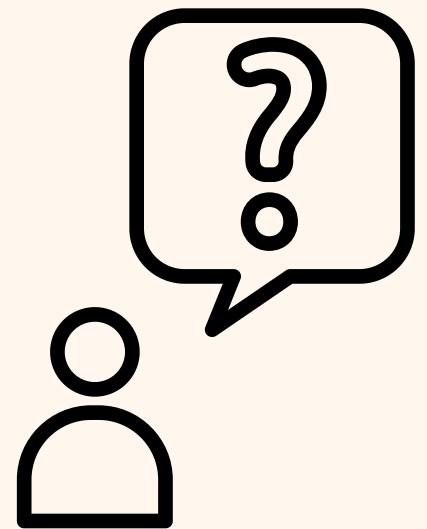
- Receiving participant
- Facilitating accommodation and logistics
- Cultural and social integration
- Monitoring and evaluation

RESPONSIBILITIES

- Ensuring a safe and supportive environment
- Compliance with ESC requirements
- Providing clear and transparent information
- Ensuring financial accountability

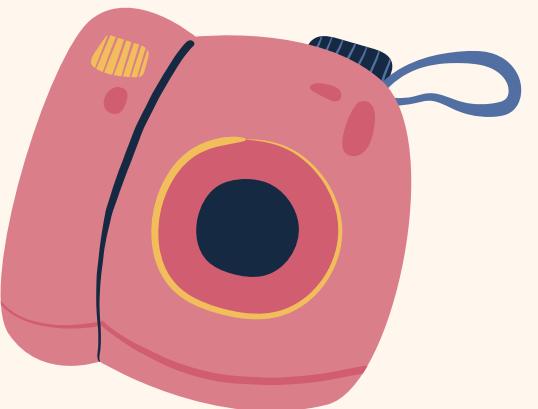


HELP CORNER



GENERAL QUESTIONS

- **Being a hosting organization**
- **Difference between a hosting and a sending organization**
- **Finding a hosting organization**



ACCREDITATION

- **Process of accreditation as a hosting organization**
- **Duration of the process**
- **Required documentation to host ESC participants**
- **The PIF code**

FINANCE AND FUNDING

- The funding managed in the ESC programme
- The process for applying for project funding
- Costs that the hosting organisation has to cover



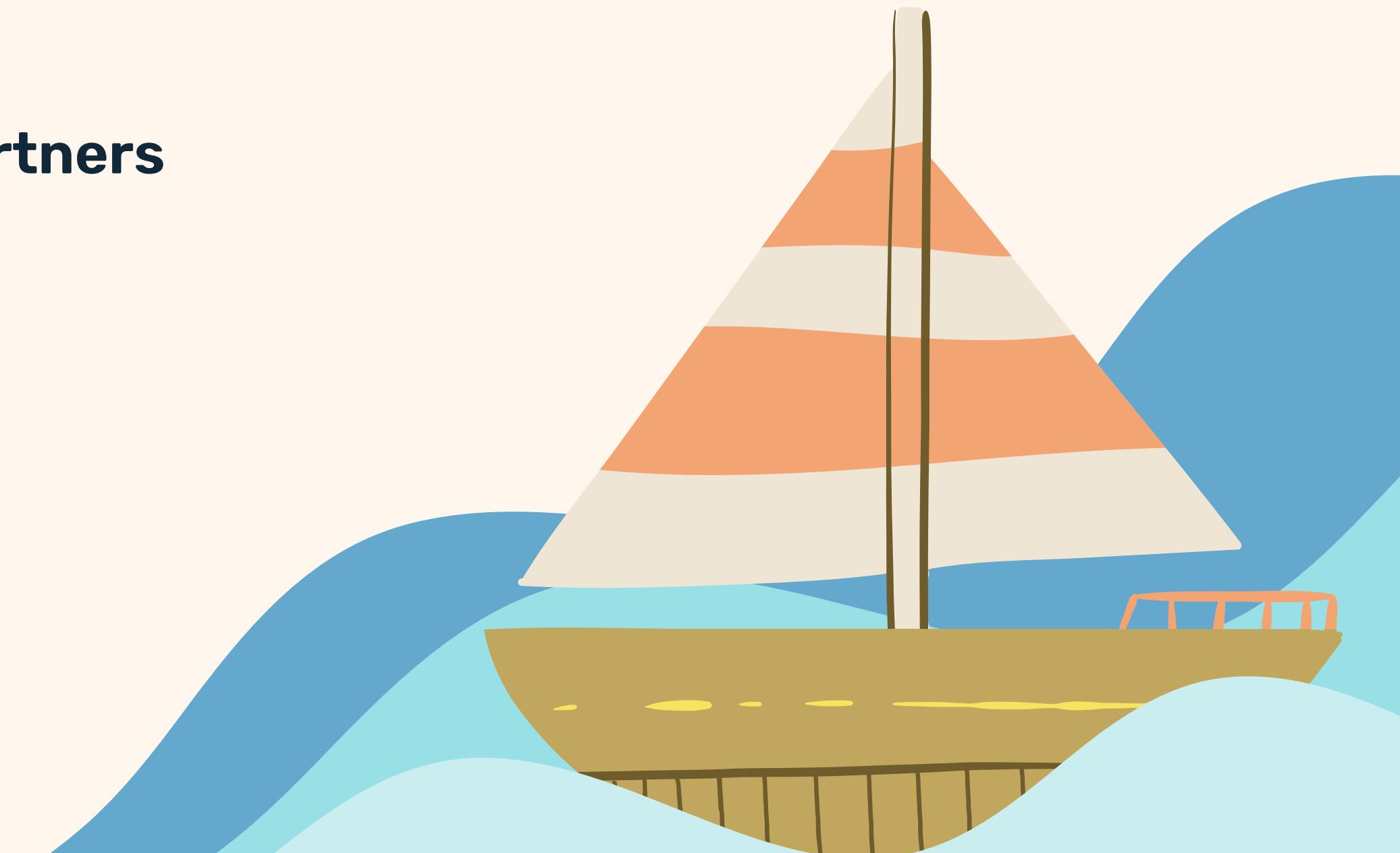
SUPPORT

- **Language learning support**
- **Training and Evaluation Cycle**
- **Mentoring**
- **Recognition and learning outcomes**



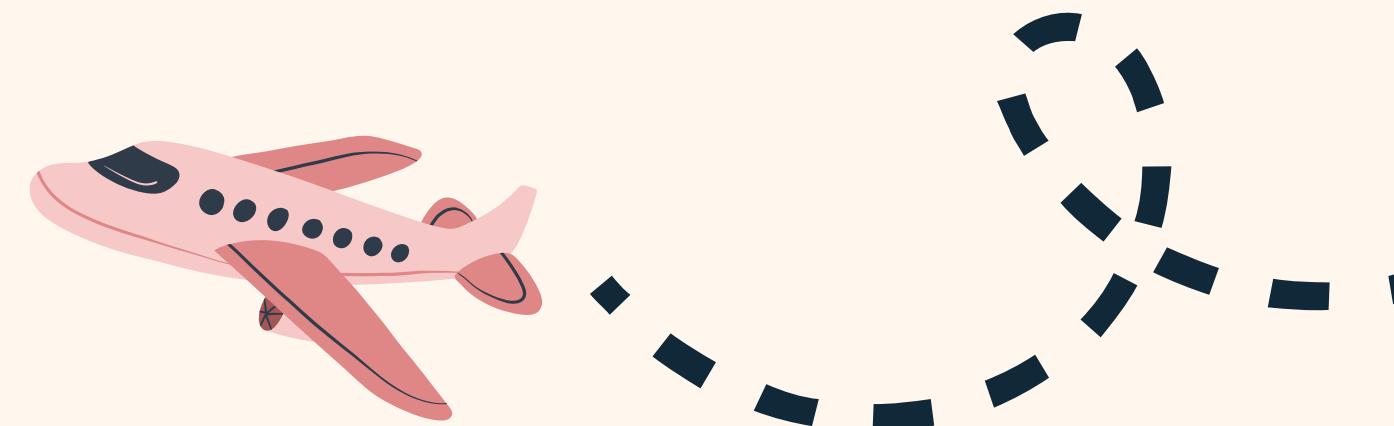
TIPS

- **Not enough time to manage the project**
- **No good communication with partners and/or volunteers**
- **Feedback volunteers**



SUBMIT AN APPLICATION

- **STEP 1: Registration**
- **STEP 2: Compliance with the criteria**
- **STEP 3: Financial conditions**
- **STEP 4: Application forms**



AFTER SUBMITTING THE APPLICATION

- Evaluation procedure
- Final decision
- Notification of Results
- Grant agreement
- Grant amount
- Payment procedures

